

Company:	PharmaMetrics	Job Type:	Managed Markets Contract Analyst
Location:	Fort Washington, PA	Req'd Education:	4 Year Degree
Base Pay:	N/A	Req'd Experience:	> 3 years
Employee Type:	Full	Req'd Travel:	Minimal
Industry:	Pharmaceuticals	Relocation Covered:	No
Manages Others:	No		

Managed Markets Contract Analyst

Ensure timely processing of all assigned client Managed Markets rebates (Commercial and Medicare Part D). Review all invoices for consistency and accuracy regarding unit & pricing information and research and resolve all disputes and issues. Perform analysis of any unpaid rebates and resolve issues. Perform analytics on an ad hoc basis related to Contracts. Participate in internal and external audits, when needed, in order to demonstrate compliance with policies, laws and regulations. Identify and assist in process and system improvements (including testing and SOP development)

Ability to manage multiple tasks and projects simultaneously, work independently as well as with a team, possess strong oral and written communication skills with a focus on customer service. Required to support all department initiatives related to improving overall efficiency.

A thorough understanding of all aspects of PharmaMetrics software functionality will be expected within a short time period. Experience with known industry-wide Contract processing software system (i.e. Model-N, Revitas, etc.) a plus.